
	Document Name: Form – 017 - Supplier Terms & Conditions	
	Issue Date: See QT9	Revision: See QT9 Revision Date: See QT9
		Marmon Holdings, Inc. <small>A Berkshire Hathaway Company</small>

As part of our AS9100 compliance, Reed's Precision Machine (RPM) communicates the following quality requirements to its suppliers / vendors:

1. As a supplier for RPM, you are to:
 - a. Meet ALL requirements, stated or implied, on the applicable submitted purchase order(s), drawing(s) model(s), specification(s) or other applicable requirements document(s) we have provided in conjunction with any Reed's Precision Machine orders and agreements.
 - b. Communicate with authorized Reed's Precision Machine sales representatives and notify us of any changes to contracts, agreements, or other communicated or understood expectations.
 - c. Notify the organization of any changes to processes, products, or services, including changes of your supplier's or changes to location of manufacture, and obtain Reed's Precision Machine's written approval.
 - d. Flow down to your supplier's all applicable requirements from Reed's Precision Machine.
 - e. Provide test specimens for design approval, inspection/verification, investigation, or auditing, when requested.
 - f. Retain documented information on the manufacture and release of products and services delivered to Reed's Precision Machine for a period of no less than 5 years or the intended life of the product or service being delivered, whichever is greater.
2. We intend to monitor and report your performance (on-time delivery, product/service quality, etc.) internally with our management team and may need to issue corrective action, meetings / discussion with your management, and/or termination of the use of your services if necessary.
3. We expect you (the supplier) to:
 - a. Follow any applicable Reed's Precision Machine or internal approval requirements for the products and services being delivered to Reed's Precision Machine or its customer,

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- including but not limited to tests, inspections, or other verification requirements (i.e., sampling, documents, production process verification). If the use of statistical techniques for product acceptance are being used, we require the use of accepted and recognized standards related to such techniques and reserve the right to approve these techniques.
- b. Train all personnel working on products or services being delivered to us or our customers. Training should include knowledge and proficiency as to their areas of responsibility and influence. If any special processes are performed, personnel should have records of training and qualification as evidence of competence and proficiency.
 - c. Allow access to applicable parts of your premises' and/or documentation to perform verification/validation activities, audits, and / or inspections applicable to the products and services being made and/or delivered to us. This access may be required by us, our designated representatives, or our customers.
 - d. Have implemented appropriate controls for any design and development activities you perform; (i.e., approval of product manufacture design files, etc.).
 - e. Use customer-designated or approved external providers when specified, including process sources (e.g., special processes).
 - f. Notify the organization of nonconforming processes, products, or services that impact product being delivered to Reed's Precision Machine and obtain approval for their disposition.
 - g. Have implemented controls and systems to prevent the use of counterfeit parts or materials.
4. You (the supplier) are to ensure that your personnel are aware of:
- a. Their contribution to product or service conformity.
 - b. Their contribution to product safety.
 - c. The importance of ethical behavior.